

Location West Hunslet Room, Learning Partnerships Hillside, Beeston Road, Holbeck
SLEET Group

Minutes of meeting held 3rd March 2010

Present: Diana Towler – JCP, Simon Betts-JCP, Jo Collins-Working Links, Rosemary Sheen – J.P. College, Sarah Suess – Learning Partnerships, Kam Sangra- Jobs & Skills, Diana Smith-Four Families, John Clare-Learning Partnerships, Sarah May, South East Area Management Team, Cllr Geoff Driver, Nasreen- Hamera Centre

Apologies:

Melanie Robinson- Early Years, Cathy Gurney –Early Years, Fiona Deveney-Working Minds, Helen Carroll- A4E, Helen Easter-Best.

1.0

Welcome and introductions

Diana Towler welcomed members to the meeting.

2.0

Minutes and Action Points from last meeting

Previous minutes agreed subject to minor amendments.

3.0

Leeds Market Initiative

Diana Towler gave an update to the background of this initiative, to be known as “The Job Stop”. She explained that JCP and Area Management had jointly provided funding for start up costs. Learning Partnerships will be the lead organisation but will be run as a partnership unit and we are looking for partners to support.

3.1

John Clare then passed a written proposal to members, explaining that with the market having a footfall of 200,000 it was anticipated that having a unit in the market would enable the worklessness partnership to help and support additional customers into employment & obtain vocational support. John explained that there would be a bank of computers available to offer access to training and job vacancies. He advised that the unit will be jointly resourced by JCP, L Partnerships and partners. He promoted the benefits and opportunities for partners to become involved.

John mentioned a list of providers already committed to supporting the venture, which is scheduled to open on 12/04/10 and be open for an initial period of 12 months. Several members expressed their interest in becoming involved.

3.2	Councillor Driver mentioned the need for NHS trust to be involved and Diana explained about JCP's partnership work with the Leeds Foundation Partnership Trust.
3.3	<p>Councillor Driver then asked if there was an proposed link to Leeds City Centre initiatives. Diana explained the links to Employment Leeds funded by Yorkshire Forward. She advised members that there would be a streamlined one point of contact for employers across the city via a job brokeridge service, whch all providers would then be linked to. There would also be a development department to link to all new developments across the city.</p> <p>Diana explained that she was attending a planning day with Leeds City Council on 05/03/10 to discuss and agree processes/systems.</p> <p>There followed some discussion around ASDA'S commitment to providing work for unemployed customers following the opening of their new store next year. It was agreed that we need to ensure that we focus on ensuring that they are able to provide specific job offers to unemployed local customers.</p>
3.4	<p>It was agreed to report on progress at the next meeting.</p> <p>Further discussion then took place around the market venue with Diana Smith stressing the importance of providing coverage and commitment to the venture and ensuing that there was a route to notify Learning Partnerships around attendance.</p> <p>Rosemary then asked around branding. John advised that a stand had previously been produced to include all partners' logos and it was anticipated that these would be updated.</p> <p>John also advised that as lead organisation he would be responsible for producing MI. and evaluation, which would be key to securing any future funding.</p> <p>It was agreed that all partners needed to have an awareness of provision across the city. Awareness sessions will be organised prior to the Job Stop opening.</p> <p>A/P 1 John Clare to send a summary of "The Job Stop" to all members, together with a stencil to request staff to resource the unit by 05/03/10 A/P 2 To arrange awareness sessions for staff prior to the opening of the Job Stop.</p>
4.0	<p>Team Neighbourhood- Belle Isle</p> <p>Sarah May provided an overview of Priority/ Team Neighbourhoods</p> <p>Established in 2004 and based on Area committees they had not previously focussed on Worklessness or health issues. There is now to be a broader</p>

membership to include these areas in addition to crime and grime and safer communities. . Local Communities will be determining the issues to be addressed in their neighbourhoods and feedback will be supplied to SLEET members of the work undertaken. She explained that that there will be a pilot of Team Management in three areas of Leeds, one of which will be Belle Isle and there will be a need for all partners to work together to avoid duplication.

Sarah advised that the aim in Belle Isle was to build on the successes of previous work in the neighbourhood and that there is a nucleus of people to support the development.

In terms of progress the Area Committee has signed off the plan, but the agreed boundaries are still to be finalised. They have undertaken a scoping exercise which potentially could involve over a hundred organisations providing support in the area. Draft governance has been established and the project is due to commence in April. The intention is to then use this model for developing future neighbourhoods.

Councillor Driver stressed the need to remain focussed on the areas for improvement and not to allow the better areas in the locality to dictate the success of the programme.

5.0

Middleton Employment, Enterprise and Education Development (MEEDE)

Sarah then gave a short presentation of the work of M.E.E.D.

As a sub section of the Middleton Regeneration Strategy there is an action plan with eight key priorities for the area.

Sarah advised of research undertaken in the area, with a questionnaire being developed to ask residents around aspirations and barriers to employment. In conjunction with partners. 890 properties were visited with 140 questionnaires completed.

From the results there were three key areas of focus which were identified:

Volunteering, Training and Enterprise. Activities to support these have been developed in conjunction with partners.

Sarah also advised members of the Middleton mobile Job Shop, supported by Aire Valley Homes, which over 13 weeks engaged with 142 residents, 23 of whom were Lone Parents.

An update on the Middleton Opportunities day was also provided. Although the cost was no more than £2,500 it was felt that there was a lot of expense around promotion and marketing. It was felt that more support from partners could help to reduce costs.

Diana Towler mentioned about the JCP Banners available for events.

A/P 3 Vicky Tindell- Starbuck to confirm locality of banners & availability for future events. (see below)

	<p>The banners are stored by JCP and are available for any partnership events attended by JCP.</p> <p>Sarah then mentioned other local community events which had taken place including “Beat the Credit Crunch” and “World of Work Day” at Middleton school.</p> <p>In terms of future work the main focus is a bid to NHS Leeds under “Time To Change Initiative”.</p> <p>Diana Towler thanked Sarah for the updates, while stressing the need to ensure that the work of MEED is directly linked to the SLEET area Worklessness plans to avoid duplication.</p>
6.0	<p>Future Action Plans</p> <p>Diana advised that the proposal is to have one plan for South Leeds rather than individual ones for each area, with nominated Leads for each area. Nominated Leads agreed by members present, with their role defined as making sure that agreed activity actually happens. It was stated by members that there needs to be clear links between the relevant area committees and agreed action plans for localities to avoid duplication</p> <p>A/P 4 Separate meeting to be arranged for all Action Plan leads to clarify future roles and responsibilities</p>
7.0	<p>A.O.B</p> <p>Discussion and clarification around Beeston and Holbeck Regeneration Partnership. Simon Betts to attend meeting on 05/03/10 to clarify SLEET role in relation to the Regeneration Partnership. To offer potential for a SLEET presentation at next Regeneration Partnership meeting.</p> <p>Members advised of additional meeting to be led by Jobcentreplus to bring together partners around the NEET agenda to look at ways to work closer together.</p>
8.0	<p><u>Date of next meeting:</u></p> <p>T.B.A.</p>